

MINUTES

of the Parks and Estate Committee
held on Monday 7th July 2025 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Vice Chairman	*	Cllr S Kirkwood (Broadway) Chairman	*
Cllr Carter (West)	*	Cllr Parks (North)	*
Cllr Cooper (Broadway)	A	Cllr Robbins (East)	A
Cllr Jones (North)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Stuart Legg (Parks and Estate Manager).

Attendees:

Unitary Councillors: One

Members of the press: None

Members of the public: One

PE/25/013 Apologies for absence

Apologies were received and accepted from Cllr Cooper and Cllr Robbins.

PE/25/014 Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/25/015 Minutes

PE/25/015.1 The minutes of the Parks and Estate Committee, held on Tuesday 27th May 2025, were approved as a true record, and signed by the chairman.

PE/25/015.2 There were no matters arising from the minutes of the Parks and Estate Committee meeting, held on Tuesday 27th May 2025.

Signed: Date:

PE/25/016 Chairman's Announcements

There were no Chairman's announcements.

PE/25/017 Reports from Unitary Authority Members

There were no reports from unitary authority members.

PE/25/018 Parks and Estate Manager's report

The Parks and Estate Manager's report was noted.

PE/25/019 Accounts

The accounts for the Parks and Estate Committee up to 31st May 2025 were noted.

PE/25/020 Pavilion Café

Members:

- approved to explore franchising of the Pavilion Café at the Lake Pleasure Grounds.
- instructed officers to begin the formal tender process to identify a suitable franchise operator.

PE/25/021 People Counters

Members approved the quotation from contractor A for the installation of people counters at the Lake Pleasure Grounds.

PE/25/022 Communications

There were no communications.

Meeting closed at 7:20pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 20th October 2025.

Signed: Date: